

**REQUIRED: DISTRICT YOUTH COORDINATORS ON DEPUTATION BASIS
IN
NEHRU YUVA KENDRA SANGATHAN
an Autonomous Body under the
(Ministry of Youth Affairs & Sports, Government of India)**

Nehru Yuva Kendra Sangathan (NYKS) an Autonomous Body under the Ministry of Youth Affairs & Sports is working in the field of Youth Development through its 623 district units called Nehru Yuva Kendra and 29 State Offices. Its Headquarters with the Director General as Chief Executive is at Delhi.

A Nehru Yuva Kendra in each district is headed by a District Youth Coordinator who is the executor and implementer of the Youth Development programmes & policies under the guidance of the District Advisory Committee on Youth Programmes with Deputy Commissioner/District Magistrate/District Collector, as the Chairperson.

NYKS invites applications for filling up of the posts of District Youth Coordinator in the scale of PB-3,15600-39100 with Grade Pay of Rs.5400/- in different States/UTs on deputation basis from officers of the Govt./Semi Govt. institutions or autonomous bodies including Govt. colleges having 3 years experience in work relating to Youth/Rural/Community Development, Social Welfare or Woman and Child Development and holding analogous post on regular basis or with 3 years regular service in the post having Grade Pay Rs.4600/- or with 8 years regular service in the post having Grade Pay Rs.4200/-. Relaxation with regard to required years of experience shall be considered in most deserving cases.

The period of deputation will be up to three years, to be reviewed every year, without the provision for absorption. The candidate should be willing to be posted anywhere in India.

The maximum age limit for deputation will be 55 years as on the closing date for receipt of applications by the NYKS.

The eligible regular employees possessing a Graduate Degree may apply **through their employer** to the Director General, NYKS, Core-4, Second Floor, Scope Minar, Twin Tower Complex, Laxmi Nagar, Delhi – 110 092 **in the format (Annexure 1) and the checklist (Annexure 2) along with the Undertaking (Annexure 3), so as to reach NYKS on or before 14th of October, 2016.**

While forwarding the application, the following certificates are also required to be furnished by the Head of the Office of the applicant that:-

1. The particulars furnished by the applicant are correct.
2. No disciplinary/vigilance case is pending or contemplated and the applicant is clear from Vigilance angle.
3. No Major/Minor Penalties have been imposed/contemplated during the last 10 years.

4. Attested copies of ACRs/APARs for the last 5 years enclosed.
5. An undertaking of the applicant not to withdraw, if selected is enclosed.

Following kind of applications will be rejected.

- Applications made in formats other than prescribed format in Annexure 1
- Applications not received through cadre controlling authority of the applicant.
- Incomplete applications (without required ACRs/ APARs/ documents and certificates, checklist and the Undertaking)
- Applications received after 14.10.2016

(NYKS in no way will be responsible for any postal or other kind of delay)

Note: (1) All Central Government deputation rules will be applicable (2) The employees of NYKS are not entitled for Government accommodation under the general pool of Government accommodation (3) Venue, date and time for the interview will be intimated separately to the short listed candidates (4) Those who had earlier applied for the post of District Youth Coordinator on deputation basis but could not be considered for some technical reasons need not apply afresh. Their case would be considered on the basis of earlier application, if found complete as on date.

It is also clarified that only regular employees from the Departments/Institutions as mentioned above are entitled. Contractual employees/ temporary employees will not be considered.

Important date : Last date of receipt of application by NYKS – 14.10.2016

Annexure - 1

NEHRU YUVA KENDRA SANGATHAN

APPLICATION FOR RECRUITMENT OF DISTRICT YOUTH COORDINATOR
(On deputation)

Affix latest
passport size
photograph

1.	Name in full (in Block letters)	
2.	Father's/ Husband's Name	
3.	Present Address (PIN Code is compulsory)	House No./ Name
		Street/ Locality
		Village
		City/ Town
		District
		State
		PIN Code
	Email Address: (in capital letters)	
	Mobile phone number:	
4.	Date of Birth (In figures and words as recorded in SSC/HSC certificate (Attach attested copy of relevant certificate)	
5.	Age as on crucial date (27.05.2016)	Years ----- Months ----- Days -----
6.	Whether SC/ST/ OBC (If yes, Mention category)	

7.	Educational Qualification:						
	Sl No	Examination passed	Name of the examination	Year of passing	Marks obtained	Percentage	Name of the Board/ University
	i	Graduation					
	ii	Post Graduation					
iii	Other (Pl specify)						
8.	Employment:						
	Sl No	Employer (with full address and telephone number)	Designation	Nature of work	From	To	Pay band and Grade pay
9.	Number of years of regular service in the grade with pay scale having grade pay 4200/-						
10.	Number of years of regular service in the grade with pay scale having grade pay 4600/-						
11.	Number of years of regular service in the grade with pay scale having grade pay 5400/-						

12.	Whether the Organization where working is a Central Government./State Government institution/ Autonomous body/ Statutory body/ University/ Government college	
13.	Experience in work relating to Youth/Rural/Community Development, Social Welfare or Woman and Child Development. (briefly mention the area of work, kind of work involved, name of the organization, if any, place and period)	
14.	Any other relevant Information	

a) "I ----- hereby declare that all the information given above are true to the best of my knowledge and belief. I understand that if any information is found to be false at a later stage, I am liable to be punished and my appointment will be terminated".

Place:

Date:

(Signature of the Candidate)

Note:

1. Attested photocopies of supporting documents must be enclosed with the application.
2. Application and the envelope should be clearly superscribed indicating "Application for the post of District Youth Coordinator on deputation basis"
3. Application should be sent by registered post or speed post only. Applications sent by any other means or by hand will not be accepted.

CHECKLIST FOR THE HEAD OF THE OFFICE
(to be forwarded along with the application)

Sl. No.	Name of Documents/ Certificates	Yes/ No	Page number
1	Whether certificate showing the „particulars furnished by the applicant are correct”, enclosed?		
2	Whether Vigilance clearance certificate, enclosed?		
3	Whether the certificate showing „Major/Minor Penalties imposed/ contemplated, if any, during the last 10 years”, enclosed?		
4	Whether attested copies of ACRs/APARs for the last 5 years (2010-11 to 2014-15), enclosed?		
5	Whether the undertaking of the applicant saying that the candidature will not be withdrawn under any circumstance, enclosed?		
6.	Whether the „Undertaking” as per Annexure 3, duly signed by the applicant enclosed		
7.	Whether the application of this officer was earlier forwarded for the post of District Youth Coordinator on deputation basis, in NYKS, anytime in the last 2 years		--

Signature

Name of the Head of the Office-----

Designation -----

Address of the Office -----

(Office seal)

Place:
Date:

Undertaking

I hereby, voluntarily, undertake that if selected to the post of District Youth Coordinator in Nehru Yuva Kendra Sangathan:

- I am willing to be posted anywhere in India
- I will not withdraw my candidature under any circumstances
- I understand my duties and responsibilities as a District Youth Coordinator and will strive my best to achieve the objectives of NYKS
- I will follow all rules of the Government and NYKS
- I will ensure full financial transparency in all official dealings
- I will constantly improve upon my IT skills
- I will use and promote e-governance
- I will ensure making the government schemes reach youth and other citizens in a convenient, efficient and transparent manner
- I will implement Mobile-governance and ensure proper communication in my official duties
- I will maintain good relation with press and media and ensure regular positive coverage of NYKS activities in Media
- I will work hard to ensure highest image of NYKS
- I will prepare at least 500-700 new Youth Clubs/ Mahila Mandals/ Action Groups and Self Help Groups, every year
- I will give correct and complete daily reports of programmes and activities in the districts given under my charge
- I will ensure proper functioning of Youth Resource Centre
- I will ensure proper synergy with all sister youth organizations and stakeholders
- I will ensure preservation of Indian culture and enhance image of my country
- I will ensure all-round youth empowerment in my district

I also certify that I have not concealed any facts, that all my certificates are genuine and correct.

I fully understand that my deputation is of temporary nature and subject to good performance to be confirmed after probation of six months and that I can be repatriated to my parent department in case of unsatisfactory performance or involvement in any undesirable activity.

Signature:-----

Name: -----

Address: -----

Place:

Date: