

FINAL Operational Guidelines for implementation of
Neighbourhood Youth Parliament at Block & Village level

Under the Scheme of
National Young Leaders Programme (NYLP)

Background

Ministry of Youth Affairs & Sports, Govt. of India has introduced a new **Central Sector Scheme**, named **National Young Leaders Programme (NYLP)** which is to be implemented during 12th Plan with the following objectives and components.

Objective of NYLP

The objective of the Programme is to develop leadership qualities among the youth to enable them to realize their full potential and in the process, to contribute to the nation-building process.

The Programme aims at motivating the youth to strive for excellence in their respective fields and to bring them to the forefront of the development process. It seeks to harness the immense youth energy for national-building.

Components of NYLP

The National Young Leaders Programme shall be a Central Sector Scheme. The Programme shall have the following FIVE components:

- **Neighbourhood Youth Parliament (NYP)**
- Youth for Development Programme (YFDP)
- National Young Leaders Awards (NYLA)
- National Youth Advisory Council (NYAC)
- National Youth Development Fund (NYDF)

The Ministry of Youth Affairs and Sports, Government of India at this juncture has entrusted NYKS with the responsibility to implement first component of the scheme namely **Neighbourhood Youth Parliament (NYP)** at **Block and Village** levels.

The Programme shall be implemented through district offices of Nehru Yuva Kendra Sangathan (NYKS), an autonomous organization under the Department of Youth Affairs, having pan-India presence through Nehru Yuva Kendras (NYKs) in 623 Districts.

The operational plan and guidelines as well as financial pattern and time line for the implementation of **Neighbourhood Youth Parliament** follows.

Neighbourhood Youth Parliament

I) Block Level Neighborhood Youth Parliament – Implementation Guidelines

In order to enable the 'youth clubs' to function as vibrant 'neighbourhood youth parliament', capacity building of the youth club leaders and members is necessary on continuing basis. This would also provide an opportunity to further motivate and strengthen the Youth Clubs and Mahila Mandals who are in different stages of their development and evolution.

Objectives

- To create an institutional platform right up to the village level, where the youth can articulate their views on various issues and draw the attention of the local administration to such issues/ concerns affecting their lives.
- To develop platform of youth clubs further in the shape of vibrant 'neighborhood youth parliament' so as to educate the youth club members about contemporary socio-economic development issues confronting local communities in general and the youth in particular and to involve them in debate/ discussions on such issues.
- Share their experiences and ideas; debate various issues concerning the society and youth in particular by means of neighborhood youth Parliament in presence of representatives of PRIs, development partners, service providers, village communities and local administration.
- Strengthen and enhance existing network of Youth Clubs and Mahila Mandals with representation from all sections of society.

Subjects to be taken up

They should be undertaken under following Four broad categories with emphasis on Equal Opportunity to All: Without discrimination may be taken up under the sessions of **Neighbourhood Youth Parliament**

Concerns and Voices of the participating Youth

Following points should be discussed, recorded and be part of the reporting and follow up action on following points.

1. Adarsh Gaon

- Kaya Mera Gaon Adarsh Gaon Bana Ya nahin – Whether My Village has become Model Village or not; what are the pending problems – to solve these problems whether we can form Action Groups of motivated youth.

2. National Flagship Programmes

- Pradhan Mantri Jan Dhan Yojana (Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana, Atal Pension Yojana)
- MUDRA Bank (Micro Units Development and Re-finance Agency)
- Swachh Bharat Mission, Nirmal Bharat Abhiyan – Construction of Toilets
- Digital India
- Make in India
- Skill India
- Beti Bachao - Beti Padhao Abhiyan
- Practice and promotion of Good Governance and Civic Responsibilities
- Participation in Saansad Adarsh Gram Yojana
- Shramdaan – motivating youth to devote 100 hrs on voluntary labor a year (2 hrs a week) in their areas.
- Other Schemes for the benefit of youth and masses.

Concerns

- Whether Public Welfare Programs announced by Hon'ble Prime Minister have been implemented in my village if not then to let these programs reach the masses, is there a need to form Youth Action Groups for specific results.
- Problem identified, difficulties faced in accessing and getting benefit of the schemes of Govt.
- Suggestions as to how to solve the identified problems/ difficulties at village level

3. Skill Training Programmes

- Skill Training Programmes relevant at village neighbourhood areas including IT, Auto repair, agriculture, industries and other allied areas, which are useful for youth
- For each of the above mentioned skill areas how many youth are willing to get skilled. Need for program formation of Youth Action Groups to facilitate skill development at village level.
- **Skill development** –which skill is important and which type of skill training they wish to undertake as desired by local village youth.
- Role the youth can play for the above aspects

4. Models of Youth Leadership & Empowerment

What inspiration you would like to get/draw from the following of your interest to improve your personality -

- **Saints – Hindu, Muslim, Christian, Sikh, Jain, Buddhist, others**
- **Social Personalities/ Reformers**
- **Freedom Fighters**
- **Scientists**

- **Param Vir Chakra recipients**
- **Political Leaders**
- **Musician**
- **Sports Persons**
- **Literary Figures**
- **Dancers**
- **Others**

5 . Other issues or concerns of youth and local communities they wish to take up

An illustrative list is given below:

- **Education:**
 - a) Whether all the children are enrolled in school, if not, reasons there of?
 - b) Whether girls are given opportunity for higher education (college/ university/ technical), if not, reasons there of?
 - c) Whether adult literacy programme is carried out for making the village, 100% literate, if not, reasons there of?
- **Health, Family Welfare and Nutrition:**
 - a) Whether all the children and pregnant mothers are immunized as per immunization schedule, if not, reasons thereof?
 - b) Whether villages are sensitized about importance of nutrition for pregnant mothers and children, if not, reasons thereof?
 - c) Whether villagers are sensitized about use of contraceptives family planning, if not, reasons thereof?
 - d) Whether young persons are motivated for voluntary blood donation, if not, reasons thereof?
- **Sanitation and Cleanliness:**
 - a) Whether villagers are motivated for construction of toilets, if not, reasons thereof?
 - b) Whether villagers are motivated for personal hygiene like hand washing with soap, use of cleaned inner garments, daily brushing, bathing, cuttings of nails, etc. if not, reasons thereof?
 - c) Whether drains of the villages are cleaned regularly to control water born disease, if not, reasons thereof?
 - d) Whether manual scavenging is still in practice, if yes, what steps have been undertaken for elimination of this practice?
- **Social Issues:**
 - a) Whether the problem of female feticide still prevails in the village, if yes, reasons thereof?
 - b) Whether the problem of dowry and child marriage is prevailing in the village, if yes, the reasons thereof?

- c) Whether the issue of drug abuse and alcoholism prevails in the village, if yes, what remedial steps have been taken up?
 - d) Whether the neglected sections of Society are mainstreamed w.r.t their needs and rights, if not, the reasons thereof?
- **Environment Conservation:**
 - a) Whether plantation of saplings and their preservation/ upkeep has been done, if not, reasons thereof?
 - b) Whether villagers are motivated for water conservation and water use efficiency, if not, reasons thereof?
 - c) Whether campaign against polythene bags and use of renewable sources of energy has been carried out, if not, reasons thereof?
- **Women Empowerment:**
 - a) Whether steps have been taken for developing personality and leadership qualities of women, if yes, elaborate?
 - d) Whether fair opportunity is given to both male and female w.r.t. education, health, etc for their overall development, if not, reasons thereof?
 - e) Whether any programme is undertaken for empowerment of women about their rights, legal literacy, if not, reasons thereof?
- **Rural Development and Skill Development and Entrepreneurship:**
 - a) Whether basic amenities for people like housing, drinking water, sanitation and electricity have been provided, , if not, reasons thereof?
 - b) Whether for income-generation activities, self-help groups have been formed, if not, reasons thereof?
 - c) Whether self-employment and wage employment opportunities are provided to all villagers, if not, reasons thereof?
 - f) Whether youth are linked to skill development opportunities and providing necessary support for setting up enterprises, if not, reasons thereof?
- **Volunteerism:**
 - a) Whether spirit of volunteerism is promoted among villagers for undertaking ***Shramadaan*** on regular basis, if not, reasons thereof?
 - b) Whether villagers are motivated to clean their house and surroundings so that they may live free from diseases, if not, reasons thereof?
 - c) Whether villagers are motivated to maintain village common property like Panchayat Ghar, Chopal, Schools, etc., if not, reasons thereof?
- **Good Governance and Civic Education:**
 - a) Whether spirit of nationalism, communal harmony, universal brotherhood etc. is promoted among villagers, if not, reasons thereof?
 - b) Whether villagers are sensitized about civic education like adherence of traffic rules, disposal of garbage at designated place, etc. , if not, reasons thereof?

Programme Beneficiaries:

The Programme beneficiaries shall be the youth in the **age group of 15-29 year**, in line with the definition of 'youth' in the National Youth Policy, 2014.

Program Framework

During a year 04 programmes have been envisaged to be organized in each block of the country. For the financial year 2015-16 the distribution of Programmes is based on Number of Blocks in a district.

- Duration** : 1 day each
- Time Line** : October, 2015
- Coverage** : 5779 in 623 districts NYKs
- No. of Youth Clubs to be involved** : 40 per programme
- No. of participants/Beneficiaries** : **80 per programme** with participation of youth from that particular Block. **Two** representatives from each youth club (President and Secretary of youth club or any other representative as the club may decide) shall participate in the Block level Neighborhood Youth Parliament.

The Block officials and elected public representatives shall also be invited to attend.

Type of Activities to be undertaken: Organization of four sessions, preparation of resource material, lectures by subject experts, discussions and debate on the above mentioned **four categories** of subjects, minutes of the deliberations and recommendations and their submission to concerned Block level Government Departments as well as to the local elected bodies for their consideration. Record the points mentioned under **Voices of the participating Youth** and be part of the reporting and follow up action

Budget per programme

Head	Rate (in Rs.)	Amount (in Rs.)
Boarding and Lodging	@Rs. 100/- per head for 80 participants (100X80)	8000
Organizational expenses	-	2000

including resource material		
Honorarium to resource persons	@Rs.500/- per person for 04 persons	2000
Total		12000

Strategies for Implementation

Coordination and Mobilizing support

- A letter from District Magistrate/District Collector, President of Zila Panchayat and Chief Executive of Zila Panchayat should be sent to all Sarpanches of Gram Panchayats, Heads of the Development Departments and other Agencies/NGOs working in the above mentioned development and welfare areas for deputing their officials and experts as resource persons. They should also be requested to provide copies of their schemes, IEC material and support in organizing the programmes.
- The Heads of Development Departments and agencies should be actively involved during the programme as guide, facilitator, resource persons and support providers for village level activities.
- The Programmes should be organized in close collaboration with the concerned State Governments.
- The State Governments should be requested to issue appropriate instructions to all their officials as also elected local bodies to extend full cooperation, by way of participation in the programmes, providing resource persons for speaking on various subjects and by giving due weightage to the recommendations emerging from such Programmes.

Roles and Responsibilities

- District Youth Coordinators should select the venue in each Block for organizing this programme where successful "**Block level Neighborhood Youth Parliament**" could be organized. For example, venues where facilities like space for discussion, lectures, teaching aid and equipments, electricity with power back up, water, sanitation and other facilities are available.
- Youth Clubs trained office bearers and designated NYC volunteers should be actively involved and made in-charge of the programme.
- The District Youth Coordinators should identify the topics to be covered out of the above mentioned four categories of areas. Accordingly, the concerned heads of development departments and agencies be finalized along with their experts and resource persons who through lectures can impart awareness and educations. They may also be requested to provide IEC material on the selected topics and subjects to be covered under the programme and moderate discussions.

- District Youth Coordinator should preferably be present during each programme and guide the beneficiaries of the programme.
- Each District Youth Coordinator has to inform the participants and resource persons well in advance the dates, venues and other details of the "Block Neighborhood Youth Parliament" so as to enable them to attend the programme with full preparedness.
- Trained youth should also be motivated to organize **Village Neighborhood Youth Parliament** with their respective Youth Club members. During which they should share the Action Plan developed, issues and concerns identified and suggestions on as to how to solve them emerged during the Block Neighbourhood Youth Parliament. The Youth Clubs and others from respective villages should collectively develop their **Village Action Plan** and strategies for mobilizing their peer and village communities for creating awareness on the Four Areas (**National Flagship Programmes, Yoga, Other issues or concerns of youth and local communities**) by mobilizing resources for the development of their Youth Clubs and villages.
- The District NYKs shall finalize the Programme Schedule for the Block level Programmes, the structure of the Programme, the subjects to be covered in each Programme, the speakers, venue of the programme and so on.
- The entire planning should be done in close coordination with District and Block level Government officials and the local elected bodies.
- It must be ensured that Public Representatives viz. Hon'ble Ministers, MPs, MLAs, MLCs as well as Heads of Development Departments, NGOs, Agencies should be invited to attend the programme. In this context the guidelines given vide NYKS letter No. NYKS/Spl.Projects/Punarjagaran/2015/771 dated 24-08-2015 should be followed.
- The Programme shall primarily be participatory and interactive in nature.

Involvement and Participation of NYC Volunteers

- **NYC Volunteers** of the block should actively be involved for smooth conduct of Block level Neighbourhood Youth Parliament. Further, NYC Volunteers **should be allotted** all such villages from where office bearers/ members of Youth Clubs participated in Block level Neighbourhood Youth Parliament. It will help for effective organization of Village level Neighbourhood Youth Parliaments and follow-up action for undertaking youth and community development and welfare activities by mobilizing local resources.

Resource Persons and I.E.C

- The audio visual CDs on the deliberations, messages and motivational speeches of **Director General delivered from time to time (placed on NYKS website)** should also be presented during the sessions.
- Necessary resource material on the subjects covered in the Programmes shall also be arranged.
- Programme schedule and resource materials will be developed by the District NYKs in consultation with Resource Persons. A copy of the same may also be provided to Heads of Development Departments and Elected Members of Panchayati Raj Institutions, opinion leaders and Youth Club Office bearers for their reference.
- All relevant printed resource material in the form of Schemes and IEC material on the identified topics should be provided to participants at the time of registration.
- Well in advance, the identified officials, resource persons and experts be briefed about the objectives, expectations of this programme and its outcome.
- It is to be ensured that the resource persons should have in-depth information and knowledge in the subject/topic allotted to him/her and can link it up with Youth Clubs roles vis-à-vis development and empowerment of Youth & Village Communities.

Broad structure of Block Level Neighbourhood Youth Parliament

- ✓ It will have 80 youth club members from 40 villages from that particular Block at each location and will **mark their attendance**
- ✓ There would be four sessions under this activity which are as follows.
- ✓ The total activity of these sessions will be of eight hours which would primarily be participatory and interactive in nature.

Session 1 (National Flagship Programmes and Skill Training Programmes)

- In the beginning the speakers will give lectures and presentations on **National Flagship Programmes** and other schemes as well as share contemporary local issues confronting village communities and youth in particular.
- The issues may revolve around the **above mentioned thematic areas**.
- Sufficient time should be devoted on Skill development and the opinion of youth that which skill is important and which type of skill training they wish to undertake

Session 2 (Concerns and Voices of the participating Youth)

- In this session the participants will deliberate on identified issues, the speakers will do moderating.
- Time should also be devoted on brainstorming and deliberations on **issues** the youth wish to address on priority.
- Youth to identify problem and hurdles which come across to access and get benefit from the schemes of Govt. and their suggestions as to how to solve them and what role the youth can play in addressing them
- The participants should also discuss and come out with their views that what schemes and programmes of New Government have reached to the youth and whether they are useful /beneficial to them?

Session 3 (Action Plan)

- During this session, the **minutes of the deliberations**, voices of youth, key decisions taken and recommendations made for future course of action be recorded and be converted in form of **Action Plan**.
- It should also mention the **roles and responsibilities for its implementation** at the level of Youth Clubs, Youth Leaders, Government Departments, Agencies and Service Providers at various levels as well as Gram Panchayats.
- It would be handed over to the concerned Block Officials for action with the support of local administration.

Session 4 (Inspirers of Youth Leadership and Empowerment and Yoga)

- Brief talk on the life style of inspirers of the Nation followed by interaction with the participants. It should be on what inspiration you would like to get/draw from them to improve your personality.
- At the end, lectures on Yoga for Harmony and Peace its importance and usefulness in treatment of ailments as well as in developing ones' body and mind for coordination be delivered by experts.
- Yoga demonstration and practice

Feedback and Reporting

Please use **Annexure-1** for providing **report** of Block level Neighbourhood Youth Parliament Programme and **Attendance Sheet** of participants given at **Annexure – 2** by District Youth Coordinators to their respective Zonal Directors. The **Zonal Directors** will submit the compiled report to NYKS Hqr. in **Annexure-3**.

II) Village level Neighbourhood Youth Parliament

The Government introduces several schemes for the benefit and welfare of people. In order to ensure that the schemes should reach to the youth and masses it is utmost important to create awareness about them and mechanism be developed for active partnership of youth so that the intended benefits should reach to the target audience.

In view of the above, there is need to not only create awareness among rural youth and masses about National Flagship Schemes and Programs and other schemes but also motivate them to become partners in development process, promote the spirit of volunteerism & nationalism as well as denouncing all kinds of social evils.

The need is also to reach and empower rural youth and common man in India. Thereby provide them opportunities to act as planners and partners in decision making processes in the development of their villages.

This would also provide an opportunity to further motivate, activate and strengthen the Youth Clubs and Mahila Mandals who may be in different stages of their development and evolution.

Implementation of Village level Neighbourhood Youth Parliament

It may be noted that the programmes, activities, four categories of areas, strategies, and coordination would broadly be structured on similar pattern as that of 'Block Level Neighbourhood Youth Parliament' as enumerated above.

The youth who attended the **Block level Neighbourhood Youth Parliament** after their return should organize **Village Neighbourhood Youth Parliament** with their Youth Club / Mahila Mandal members in their villages. During Village Neighbourhood Youth Parliament they should share the Action Plan developed, issues and concerns identified and suggestions on as to how to solve them emerged during the Block Neighbourhood Youth Parliament.

The Youth Clubs and others from respective villages should collectively develop their **Village Action Plan** and strategies for mobilizing their peer and village communities for creating awareness on the Four Areas (**National Flagship Programmes, Yoga, Other issues or concerns of youth and local communities**) by mobilizing resources for the development of their Youth Clubs and villages.

After each Programme, the recommendations shall be drawn up and the same shall be sent to concerned Government functionaries as well as the Gram Panchayat for their consideration.

The Youth Clubs and Mahila Mandals should also form small groups of their members as **Action Groups and SHGs** for undertaking identified **specific tasks** of their interest in their villages. In this way, Youth Clubs and Mahila Mandals would further evolve and get activated. Gradually may function as 'neighbourhood youth parliament' to accomplish the objectives of the scheme. This would kick-start the process of effectively involving the youth in the governance process.

Duration	:	1 day - minimum 4 hours
Frequency of Activity	:	One programme in each month by targeted Club for seven months
Time Line	:	October, 2015 to March, 2016
Target	:	Number of Youth Clubs/Mahila Mandals to organize Village Neighbourhood Youth Parliaments for seven months (one in each month) from where their Office bearers/ members participated in Block level Neighbourhood Youth Parliament held during June 2015
No. of participants/Beneficiaries	:	All members of Youth Clubs/Mahila Mandals and others from the Village. Besides, Village level Government functionaries (Aanganwadi Workers, Asha Workers, ANM, etc), village spokespersons, teacher, Gram Sabha Members as well as Gram Panchayat Pradhan/ members and others who matters and likely to contribute
Type of Activities to be undertaken	:	Lectures by service providers, subject experts, Gram Panchyat Pradhan and others in Four Areas (National Flagship Programmes, Yoga, Other issues or concerns of youth and local communities) ; Youth who attended Block level Neighbourhood Youth Parliament held during June 2015 should share the Action Plan developed, issues, concerns identified and suggestions on as to how to solve them emerged during the Block Parliament. It should be followed by discussions and debate, clarification of doubts; voices of youth and their concerns, development of Village Action Plan based on the minutes, deliberations and recommendations of the Village Parliament. During this process Youth

Action Groups and **SHG** for specific tasks should also be formed. The same should be submitted to Gram Panchayat Pradhan, concerned Government Department as well as the elected local bodies for their consideration. The Block officials and elected public representatives shall also be invited to attend.

The Youth Club/Mahila Mandal should follow up the activities with the concerned and would organize such an activity for seven months (once in each month) till March 2016.

Involvement of NYC Volunteers : NYC Volunteers should assist Youth Clubs/ Mahila Mandals for organization of Village level Neighbourhood Youth Parliaments as per guidelines. They would submit a copy of recommendation of the Youth Parliament as well as a copy of the developed Village Action Plan. They would also be encouraged to motivate and follow up allotted Youth Clubs/ Mahila Mandals for action. It could be in form of undertaking youth and community development and welfare activities by mobilizing local resources and in coordination with development departments and agencies. They should submit progress report of the village in District NYK.

Budget : For organizing the "Neighbourhood Youth Parliament" programmes at village level, each NYK Youth Club will be provided **Rs. 700/- @ Rs. 100/- per month for seven months. Amount should be incurred on refreshment, stationary, etc.**

Feedback and Reporting : Please use **Annexure-4** for providing **report** on Village level Neighbourhood Youth Parliament Programme and record **Attendance** of participants of Village Neighbourhood Parliament in **Annexure – 5**. The **Youth Club** shall submit the report to District Youth Coordinator in **Annexure- 6** and **District Youth Coordinator** shall submit the compiled report to **Zonal Director** in **Annexure-7**. The **Zonal Director** will in turn submit the compiled report to NYKS Hqr. in **Annexure-8**.

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Annexure – 1

Report of Block level Neighbourhood Youth Parliament Discussion, Recommendation and Action Plan

Block District Name of NYC In-charge Date of Activity

Issues on which discussion held on identified Thematic Areas (mentioned in guidelines), Local Issues, Social Issues and other felt needs for development and welfare of villages in the Block	Problems, Expectations, Aspirations emerged which Youth and Villagers want to addresses and solve	Suggestions and ideas as to how to address and solve the discussed/felt problems/issues and meet the aspirations of Youth and Villagers	Resources required to solve the problems and issues leading to development	Sources from where the Resources can be mobilized at different levels (Gram Panchayat, District Administration, State Govt., Central Government)	Department and Agency to be coordinated for identified and required resource mobilization for addressing the issue /problem	Duration and Time Line to accomplish the task	Responsibility given to the Chairperson and his/her group of people to accomplish the tasks (Names of persons)

The copy of Block Action Plan be kept in District Nehru Yuva Kendras' record and a copy of the same be provided to all participating Youths in Block NYP. The consolidated district level Action Plan based on the Block level Action Plans should be prepared and submitted to concern Zonal Director.

Prepared by : (Name & Signature)

**Signature
Name and Designation
District Youth Coordinator**

Attach the Attendance of the participants in the format given at Annexure – 2

Attendance Sheet of Neighbourhood Youth Parliament at Block Level

Block District NYC In-charge Date of Activity

S. No	Name of Participant	Participant's Village	Participant's Youth Club/ Mahila Mandal	Designation	Gender M/F	Age	Category *	Mobile / Phone Number	Signature

- SC,ST,OBC, Minority, Physically Challenged and General

Signature

**Name and Designation
District Youth Coordinator**

Report of Village level Neighbourhood Youth Parliament Discussion, Recommendation, Voices of Participating Youth and Action Plan

Name of Youth Club / Mahila Mandal..... Name of President/ Secretary.....

Village..... Block District Name of NYC In-charge Date of Activity

Out of 07 targeted Village level Neighbourhood Youth Parliaments, how many completed till date

Issues on which discussion held on identified Thematic Areas (mentioned in guidelines), Local Issues, Social Issues and other felt needs for development and welfare of villages in the Block	Problems, Expectations, Aspirations emerged which Youth and Villagers want to addresses and solve	Suggestions and ideas as to how to address and solve the discussed/felt problems/issues and meet the aspirations of Youth and Villagers	Resources required to solve the problems and issues leading to development	Sources from where the Resources can be mobilized at different levels (Gram Panchayat, District Administration, State Govt., Central Government)	Department and Agency to be coordinated for identified and required resource mobilization for addressing the issue /problem	Duration and Time Line to accomplish the task	Responsibility given to the Chairperson and his/her group of people to accomplish the tasks (Names of persons)

PN: The copy of Village Action Plan be kept in **District Nehru Yuva Kendras' record**. Also a copy of the same be kept by concerned **Youth Club/Mahila Mandal in their club/mandal records**. The **consolidated Block level Action Plan** based on the Village level Action Plans should be prepared and submitted to concern Zonal Director.

Submitted by : (Name & Signature of Youth Club/Mahila Mandal President /Secretary)

Name and Designation

Checked by: NYC Volunteer (Name and Signature))

Countersigned by District Youth Coordinator, NYK.....

Attach the Attendance of the participants in the format given at Annexure – 5

Attendance Sheet of Neighbourhood Youth Parliament at Village Level

Village..... Block District NYC In-charge Date of Activity

S. No	Name of Youth Club/ Mahila Mandal	Name of Participant	Designation	Gender M/F	Age	Category *	Mobile / Phone Number	Signature

- SC,ST,OBC, Minority, Physically Challenged and General

Signature

**Name and Designation
District Youth Coordinator**

Youth Club to District NYK

Youth Club/ Mahila Mandal (Name)

Village : Block: District:State:.....Name of NYC Volunteer :

Report of Village Level Neighbourhood Youth Parliament for the period from..... to

S. No.	No. of Village level Neighbourhood Parliaments		No. of Resource Persons facilitated the activity	Name and designation of VIPs involved	Whether Village level Action Plan and Recommendations of Village level Neighbourhood Youth Parliament <u>formed</u> (Yes/No) if yes, enclose a copy of the Plan.	Whether Action Plan and Recommendations of Youth Parliament <u>handed over to</u> concerned Persons/ Agencies* (Yes/No) If No, please mention reasons.	Participants from affiliated Youth Clubs and Mahila Mandals from a particular Block																																							
	Target Set	Target Achieved					SC			ST			OBC			Minority			Physically Challenged			Others			Total			Grand Total																		
							M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T																			

*For example : Hon'ble MP, Hon'ble MLA, Chairman Zilla Parishad, Deputy Commissioner, Chairman Block Panchayat, SDM, BDOs, BMOs, CDPO, Tehsildar, etc.

PN: The copy of Village Action Plan be kept in **District Nehru Yuva Kendras' record**. Also a copy of the same be kept by concerned **Youth Club/Mahila Mandal in their club/mandal records**. The **consolidated Block level Action Plan** based on the Village level Action Plans should be prepared and submitted to concern Zonal Director.

Prepared by : President / Secretary (Name & Signature)

Checked by : NYC Volunteer

Name and Signature

Nehru Yuva Kendra : State/UT(s).....

Name of District Youth Coordinator:..... No. of NYC Volunteers in position:

District Level Compiled Report of Village Level Neighbourhood Youth Parliaments for the period from..... to

S. No.	No. of Blocks targeted in the District	No. of Village level Neighbourhood Parliaments		No. of Village level Action Plans and Recommendations of Youth Parliament Plans formed	No. of Action Plans and Recommendations of Youth Parliament handed over to concerned Persons/ Agencies*	No. of Resource Persons facilitated the activity	Name and designation of VIPs involved	Participants from Youth Clubs and Mahila Mandals																					
		Target Set	Target Achieved					SC			ST			OBC			Minority			Physically Challenged			Others			Total			Grand Total
								M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	
	Total																												

*For example : Hon'ble MP, Hon'ble MLA, Chairman Zilla Parishad, Deputy Commissioner, Chairman Block Panchayat, SDM, BDOs, BMOs, CDPO, Tehsildar, etc.

PN: The copies of Village Action Plans be kept in **District Nehru Yuva Kendras' record**. Also a copy of the same be kept by concerned **Youth Club/Mahila Mandal in their club/mandal records**. The **consolidated Block level Action Plan** based on the Village level Action Plans should be prepared and submitted to concern Zonal Director.

Prepared by : ACT

Name and Signature

Name and Signature of Youth Coordinator

Zonal Office to NYKS Hqr.

Nehru Yuva Kendra Sangathan: Zone: State/UT(s).....

Name of Zonal Director:.....No. of District NYKs:..... No. of NYC Volunteers in position:

Zonal/State Report of Village Level Neighbourhood Youth Parliament for the period from..... to

S. No.	No. of Districts Targeted in the Zone	No. of Blocks targeted in the Zone	No. of Village level Neighbourhood Parliaments		No. of Village level Action Plans and Recommendations of Youth Parliaments formed	No. of Action Plans and Recommendations of Youth Parliaments handed over to concerned Persons/ Agencies*	No. of Resource Persons facilitated the activity	Name and designation of VIPs involved	Participants from Youth Clubs and Mahila Mandals																					
			Target Set	Target Achieved					SC			ST			OBC			Minority			Physically Challenged			Others			Total			Grand Total
									M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	
	Total																													

*For example : Hon'ble MP, Hon'ble MLA, Chairman Zilla Parishad, Deputy Commissioner, Chairman Block Panchayat, SDM, BDOs, BMOs, CDPO, Tehsildar, etc.

The copies of Village Action Plans have been kept in **District Nehru Yuva Kendras' records**. Also copies of the Village Neighbourhood Parliaments are kept by concerned **Youth Club/Mahila Mandal in their club/mandal in their records**. The **consolidated District level Action Plan** based on the Village level Action Plans have been prepared and submitted to Zonal Office.

Prepared by :

Name & Signature of Zonal Director

